

Subject: NEAN Sub-committee (Forum) Meeting Notes

Date: September 27, 2006

Location: NE Energy Office, Lincoln

Notes taken by Sheila Nelson

#### Attendees

Jean Atkinson (NE Health & Human Services System)

John Barrett (Aquila)

Rick Cheloha (Loup Power District)

Pete Davis (NE Energy Office)

Corey Fuhrer (NPPD)

Roger Hunt (NPPD)

Mike Kelly (NE Health & Human Services System)

Bill Lucke (Aquila)

Judi Martin (OPPD)

Sheila Nelson (Aquila)

Wayne Price (NE Rural Electric Association)

Linda Wittrock – Eidem (NorthWestern Energy) - via phone

#### Introductions

- Wayne Price (NE Rural Electric Assoc), referred by Jay Holmquist
- John Barrett – (Aquila Gov't Services)

Reviewed previous meeting

#### Funding

- Process is slow regarding request for \$65,000 grant
- Grant would fund pre-forum and post-forum surveys, energy efficiency kits (800 @ \$30 ea.) and miscellaneous services from UNO
- Suggest we have back-up plan in case funding not on time for Grand Island Forum on Oct. 11
- Because NEAN labels need to be approved in advance, (\$300-\$400), some of the major utilities have agreed to pledge funding for labels, if required. Approval to go ahead with labels granted.

#### Forum Planning

- Reviewed, and confirmed schedule for forums (shown below)
- As first forum is scheduled in Grand Island is on October 11, need to make sure we have what we need.
- Will not plan on kits, but every Energy Expert should, at a minimum, have a sample of each item contained in the kit to show during his/her presentation

- Suggest Forum Coordinators set up meetings in advance (at minimum conference calls) to go over forum so that everyone knows what to expect
- Stressed limited time for each speaker – facilitator will have to be strong and prevent anyone taking more than their allotted time
- Questions should be saved until after the entire presentation
- Discussed need to collect names and addresses of attendees. It is suggested that each coordinator discuss this possibility with administrators at locations – they may have suggestions
- If you want to eat along with the audience at the Senior Ctr., be sure to call the center a day or 2 before the forum so that you may be included in the count. **However**, it was suggested you may be too busy setting up to eat.

#### Resource Tables

- Set up tables ahead of time
- Will be limited by size of facility and resources
- Utilities are not limited to energy efficiency (i.e., may promote other products/services)
- Anything of interest to audience: brochures, level payment/budget plans, low income check lists, weatherization information, plastic bags, freebies, etc.
- Other possibilities for organizations mentioned (including panelists): Red Cross, Community Action Groups, Salvation Army, local Fire Fighters organization, city office, etc.

#### Energy Booklets

- Gwen does not have books available for distribution
- If kits are not available (with energy booklet enclosed) committee may decide to order them anyway and split the cost among primary members.

#### Presentation

- Reviewed and discussed canned presentation
- Limited time – approximately 1 hour for entire presentation, including introductions

#### News Release & Brochure

- Quote from Governor
- Reviewed and revised news release provided by Jeanne Atkinson
- Jeanne will send out to founding utility advisory members for final approval. Must have response by 5 p.m. Friday, Sept. 29.
- Reviewed NEAN brochure and confirmed forum dates, times, etc. Would prefer to at least mention website on brochure (even though it is still under construction)
- Jeanne will e-mail brochures but it will be up to the Forum Coordinators to give brochures to the administrators at the Senior Centers in time for mailing/distribution. May want to make available to some local newsletters.

## Miscellaneous

- Reviewed and discussed Mission/Vision items in relationship to news release and presentations
- Website is not finished yet, but at the moment there is very little to put on it, other than forums and NEAN logo
- Sheila has nearly completed a presentation on Energy Efficiency, based on DOE booklet. Will send it to the sub-committee for review as soon as it is available
- Sheila has not received many responses on surveys – will send out to members again with note as to who has responded; as not everyone has received
- Wayne Price will check with Jay Holmquist before he commits to joining the group

## **Forum Schedule**

Meetings are scheduled at the following locations:

<b>Town</b>	<b>Date</b>	<b>Time</b>	<b>Address</b>
Grand Island	Oct 11	1:00 pm	304 East 3rd Street
Omaha Metro South	Oct 17	12:30 am	3819 X Street
Omaha Metro North	Oct 18	12:00 pm	2415 Grant Street
Gering	Oct 18	12:30 pm	2005 Depot Street
Valentine	Oct 19	12:30 pm	322 N. Macomb
McCook	Oct 19	1:00 pm	1312 West 5th Street
Arlington	Oct 20	8:00 am	305 N. 3rd Street
Lincoln	Oct 24	12:15 pm	2400 S. 11 <sup>th</sup> Street
Nebraska City	Oct 25	10:30 am	810 1st Corso
Broken Bow	Oct 26	1:00 pm	1314 South B Street
S. Sioux City	Oct 31	1:00 pm	1501 W. 29th Street
North Platte	Nov 2	1:00 pm	900 East 10th
Bellevue	Nov 6	12:45 pm	109 W. 22nd Avenue
Falls City	Nov 8	1:00 pm	221 West 16th
Lincoln	Nov 13	10:30 am	6310 Platte Avenue
Hastings	Nov 14	1:30 pm	503 S. Bellevue
Chadron	Nov 14	12:45 pm	251 Pine Street
Omaha Metro LaVista Boulevard	Nov 15	12:15 pm	8116 Parkview
Norfolk	Nov 20	1:00 pm	307 Prospect Avenue
Kearney	Nov 21	10:00 am	712 East 28th
Fairbury	Nov 30	12:30 pm	601 City Park Road