



Nebraska Energy

A S S I S T A N C E N E T W O R K

September 14, 2006
1:00 PM - NORTHWESTERN OFFICE
515 WEST 3rd STREET
GRAND ISLAND

1. Motion to amend the guidelines and Mission, Vision and Values to reflect organizations new name: Nebraska Energy Assistance Network
2. Designation of an Interim record keeper for NEAN
3. Dec 14th meeting- should we do team building, time commitment goals etc.
4. Data report- "Energy Needs and Burdens" expectations- outcomes
5. NEAN press release/announcements
6. Forums Forums Forums
7. Communication between members and other interested parties
8. Web page update – and request for help (handout)
9. Old Business

**NEAN Meeting Minutes, Grand Island (Northwestern)
September 14, 2006**

Those in attendance:

Judi Martin	OPPD
Gwen Kautz	Dawson Public Power
Jim Hartman	Northwestern Energy
Roger Hunt	NPPD
Cheryl Holcomb	CNCS
Mike Kelly	Nebraska Health & Human Services
Pete Davis	Nebraska Energy Office
Bill Lucke	Aquila
Jan Davis	Aquila
Rick Cheloha	Loup Power District
Sheila Nelson	Aquila
Ronda Jaeschke	Kinder Morgan
Char Reiman	Kinder Morgan
Darrell Detlefsen	Southern Public Power
Linda Eidem	Northwestern Energy
Jeff Wibel	Salvation Army (conference call)

Gwen Kautz facilitated the meeting. Brenda Brabec was note-keeper.

Approval of minutes: First motion by Jan Davis and second motion by Judi Martin.

Approval of guidelines (update name of NEAN): First motion by Jan Davis and second motion by Judi Martin.

A discussion took place about the need for an interim note-keeper until officers are elected (scheduled to take occur in January, 2007, per guidelines). This individual would be the holder of all documents such as the guidelines. To ensure all members are being properly communicated to, this individual would be the center point of all communication. In addition, all agenda items would go through this individual. Jan Davis suggested Sheila Nelson from Aquila. All agreed. This does not replace the monthly committee meeting facilitator and note-keeper assignments.

Due to the upcoming forums in October and November, the monthly committee meetings in October and November have been canceled. The December meeting will take place at Aquila in York. It was suggested that the January or February meeting consist of teambuilding exercises. Mike Kelly will look into reserving the Mahoney St. Park facility for either of these meetings. Judi Martin has been in contact with an individual from the University of Nebraska Extension office to conduct the teambuilding exercises.

Data Report – will submit a grant with a due date of December 14. Will request UNO to put together a report on Nebraskans' energy needs. This report will pull all statistics into one report to use as justification for NEAN's mission plan. Will need to establish our expectations to UNO: What should the report cover? Should it include information from all 21 forums? What do we expect to see out of this report? Jan will work with Judi on establishing the expectations.

NEAN Press Release – Jeanne Atkinson will write two press releases. The first press release is to introduce NEAN. Jeanne will send a draft to everyone prior to the new release going to the press. The second release will be announcing the upcoming forums.

Discussion was then centered around the upcoming forums. It was suggested that the coordinator of each forum meet with their utility panel prior to the forum so that everyone knows what their role in the forum will be. A review of all forums and coordinators took place. A sub-committee meeting for the forums will take place later in September. Gwen may have enough of the Energy Tips and Savings brochures (this is the brochure that will be handed out at the forums). Gwen will report back to the group.

Gwen gave an overview of the NEAN website (www.nebraskaenergyassistance.com). The web site will be live by October 1. Please send any committee reports, information on individual energy assistance programs, etc. to Gwen for posting on the web site.

Reminder to everyone who may not have completed the utility survey, please complete and return to Jan.

Motion to close the meeting was made by Mike Kelly, first and Rick Cheloha, second. Jan will be the note-keeper at the December meeting and either Sheila or Bill will facilitate.